

**IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT  
KANE COUNTY, ILLINOIS**

Case No. \_\_\_\_\_

Plaintiff/Petitioner	Defendant/Respondent	File Stamp
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**SUMMONS IN ADMINISTRATIVE REVIEW**

To each Defendant:

YOU ARE SUMMONED and required to file an answer in this case or otherwise file your appearance in the office of the Clerk of this Court, located in Kane County Illinois within 35 days after the date of this summons. E-filing is now mandatory for documents in civil cases with limited exemptions. To efile, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local circuit clerk's office.

Subscribed and Sworn to before me on \_\_\_\_\_ (Date)

\_\_\_\_\_  
Notary Public/Clerk of the Circuit Court  
(Seal)

Attorney/Pro Se: \_\_\_\_\_  
 Attorney Registration No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Attorney E-mail: \_\_\_\_\_

**CERTIFICATE OF MAILING**

On \_\_\_\_\_, I sent by registered mail a copy of this summons to each defendant addressed as follows:

DEFENDANT	ADDRESS
_____	_____
_____	_____
_____	_____
_____	_____

Date: \_\_\_\_\_ Signature: \_\_\_\_\_