IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT
☐ COUNTY, ILLINOIS

IV-D No. _____ Case No. _____

Plaintiff/Petitioner	Defendant/Respondent	File Stamp

PROOF OF SERVICE
ORDER/NOTICE FOR INCOME WITHHOLDING

Copies of the Order/Notice to Withhold Income for Child Support entered in the above case on _____ (date) has been delivered to _____ (Employer Name); or the said payor's superintendent, manager, or other agent; and _____ (Obligor Name), obligor; by:

Employer: _____	Obligor: _____
Employer address: _____	Obligor address: _____
_____	_____
☐ Regular Mail ☐ Certified mail, return receipt requested	☐ Regular Mail ☐ Certified mail, return receipt requested
☐ By fax transmission to the following telephone number	☐ By fax transmission to the following telephone number
_____ and immediately thereafter telephoned	_____ and immediately thereafter telephoned
and spoke to _____ ,	and spoke to _____ ,
who verified receipt of said fax transmission.	who verified receipt of said fax transmission.
☐ Personal Delivery	☐ Personal Delivery
☐ Other method provided by law for service of a summons	☐ Other method provided by law for service of a summons
(Specify) _____	(Specify) _____
☐ That service was made on _____	☐ That service was made on _____

☐ That I provided the payor with the name(s) and Birthdate(s) of the minor(s) for whom health insurance is required together with the obligee's address.

CERTIFICATION

Under penalties as provided by law pursuant to Section 5/1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct, except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that he/she verily believes the same to be true.

Obligee or Legal Representative

By: _____
Signature

_____
Address, City, State & Zip

_____
Home Phone No.

_____
Work Phone No.