

TAX

OBJECTION

COMPLAINT

PACKET

TAX OBJECTION

REQUIREMENTS WHICH NEED TO BE MET BEFORE A TAX OBJECTION CAN BE FILED:

1. If a person desires to file a tax objection complaint, he or she shall pay all of the tax due within sixty (60) days from the first penalty date of the final (second) installment of taxes. (35 ILCS 200/23-5).
2. The complaint itself must be filed within 75 days from the first penalty date of the final (second) installment of taxes. (35 ILCS 200/23-10).
3. When both tax installments are paid in full and the tax objection complaint is filed with the Circuit Clerk, then the tax objection complaint is considered a protest of 100.00% of the taxes paid under protest.
Please note that no protest form or letter of protest or any notation of protest on the tax bill is required at the time of payment of your taxes.
4. In order to file a tax objection on the assessed valuation, you must first have filed an assessment complaint with the Kane County Board of Review at the appropriate time. If you did not file an assessment complaint with the Board of Review on the equalized valuation, it would be grounds for dismissal of your tax objection complaint.
5. The tax objection complaint itself names the *County Collector* as a defendant, but the collector does not have to file an answer or appearance or other pleading. No complaint may be filed as a class action. (35 ILCS 200/23-10).

A copy of the procedures for tax objections from the Illinois Statutes is attached.

If after reviewing this information, you wish to file a tax objection complaint, the following are some procedures which can be followed to help you accomplish this task:

PROCEDURES FOR FILING A TAX OBJECTION COMPLAINT:

1. **New Case Information Sheet.** This form is available to you through the Kane County Circuit Clerk's Office, Intake Division, 540 S. Randall Rd., St. Charles, IL 60174 or Kane County Courthouse, Rm 160, 100 S. 3rd St., Geneva, IL 60134, and needs to be filled out by you. The Case Type on the form should be filled in with 'TX' and the *Sub Case Type* should be filled in with '0408'. Number 4, *Jury*, should be filled in 'no'. The rest of the form should be self-explanatory.
2. **Tax Objection Complaint.** This is a two-page form which is available to you through the Kane County Circuit Clerk's Office, Civil Division, 540 S. Randall Rd., St. Charles, IL 60174 or Kane County Courthouse, Rm 160, 100 S. 3rd St., Geneva, IL 60134. This form needs to be filled out by you. On the first page you need to fill in the name and address of each taxing body which is affected by this objection. These names and addresses can be found on your real estate tax bill.
3. Once these two forms have been filled out, three (3) copies of the complaint need to be filed with the Kane County Circuit Clerk. The current filing fees can be found on the Circuit Clerk's website at: www.cic.co.kane.il.us under Fees. There is a filing fee for each tax objection regardless of the number of parcels involved or the number of tax payers joining on the complaint.
4. Within ten (10) days after the complaint is filed, the Clerk of the Circuit Court shall deliver one copy to the State's Attorney and one copy to the County Clerk.
5. The County Clerk shall, within 30 days from the last day of filing of objections, notify the duly elected or appointed custodian of funds for each taxing body that you named in your complaint, stating that an objection has been filed.
6. The State's Attorney's Office shall notify you, the taxing body custodian(s), and the County Clerk in writing of the date, time, and place of any hearing before the Court not less than four (4) days prior to hearing.

**16th JUDICIAL CIRCUIT
NEW CASE INFORMATION SHEET**

Case No. _____

| | | |
|----------------------|----------------------|------------|
| Plaintiff/Petitioner | Defendant/Respondent | File Stamp |
|----------------------|----------------------|------------|

**All Parties must be listed on new case filing sheet, or on an attached sheet following the same format as below.
(PLEASE TYPE OR PRINT)**

1. Case Type _____ 2. Sub Case Type _____ 3. Claim Amount _____ 4. Jury _____
(See page 2 for codes) (See page 2 for codes) (yes/no)

5. Return date/time (where return date summons is used): _____

6. Plaintiff Attorney's ARDC number: _____
Attorney's Name: _____
(Last, First, MI)

7. First named Plaintiff: _____
Address: _____
City: _____ State/Zip Code: _____ Phone #: _____

8. Additional Plaintiff/AKA/DBA/FKA/NKA/Other: _____
Address: _____
City: _____ State/Zip Code: _____ Phone #: _____

9. Additional Plaintiff/AKA/DBA/FKA/NKA/Other: _____
Address: _____
City: _____ State/Zip Code: _____ Phone #: _____

10. First named Defendant: _____
Address: _____
City: _____ State/Zip Code: _____ Phone #: _____

11. Additional Defendant/AKA/DBA/FKA/NKA/Other: _____
Address: _____
City: _____ State/Zip Code: _____ Phone #: _____

12. Additional Defendant/AKA/DBA/FKA/NKA/Other: _____
Address: _____
City: _____ State/Zip Code: _____ Phone #: _____

* Case Type Codes are: L, AR, LM, SC, TX, ED, MR, CH, AD, F, OP, D, J, JA, MH and MC

* Sub Case Type Codes are listed under each below.

Law (L) (\$50,000 & over)

0101 Tort \$ damages-auto-prop
0102 Tort \$ damages-auto-prop & pers inj
0103 Tort \$ damages-auto-pers inj
0104 Tort \$ damages-auto-pers inj & death
0105 Tort \$ damages-auto-death
0106 Tort \$ damages-other
0107 Contract \$ damages
0108 Confession of Judgement
0109 Forcible Entry-Detainer possess & \$
0110 Forcible Entry-Detainer possession only
0111 Distress for Rent
0112 Stat Act recover suppt or contrib
0113 Arbitration and Award
0114 Detinue
0115 Ejectment
0116 Replevin
0117 Trover
0118 Malpractice-medical
0119 Malpractice-legal
0120 Malpractice-other
0121 Alienation of Affection
0122 Class Action Suit
0123 Registration of Foreign Judgment
0130 Other (specify)

Arbitration (AR) (10,001 to 50,000)

*Adm Arb Jud Review - see MR
1501 Tort \$ damages-auto-prop
1502 Tort \$ damages-auto-prop & pers inj
1503 Tort \$ damages-auto-pers inj
1504 Tort \$ damages-auto-pers inj & death
1505 Tort \$ damages-auto-death
1506 Tort \$ damages-other
1507 Contract \$ Damages
1512 Stat Act/recover suppt or contrib
1513 Arbitration and Award
1518 Malpractice-medical
1519 Malpractice-legal
1520 Malpractice-other
1521 Alienation of affection
1522 Class Action Suit
1531 Other (specify)

Law Medium (LM) (10,001 to 50,000)

0208 Confession of Judgment
0210 Forcible Entry-Detain poss & \$
0211 Distress for Rent
0214 Detinue
0215 Ejectment
0216 Replevin
0217 Trover
0223 Registration of Foreign Judgment
0224 Forcible Entry-Detainer poss only
0230 Other (specify)

Small Claims (SC) (up to 10,000)

0301 Contract-money-damages
0302 Tort-money damages-auto
0303 Tort-money damages-other
0304 Collection of taxes
0305 Registration of Foreign Judgment
0330 Other (specify)

Tax (TX)

0401 Recover Delin Pers Prop Tax
0402 Retailers Occupation Tax
0403 Petition for Tax Refund
0404 Tax Foreclosure
0405 Tax Injunction
0406 Annual Tax Sale
0407 Scavenger Tax Sale
0408 Tax Objection
0409 Tax Commission (review of decision)
0410 Drainage Assessmt
0411 Special Assessmt

Tax (TX) (cont.)

0412 Foreclosure Lien Spec Assessmt
0413 Suit Restrain Collect Spec Assessmt
0414 Tax Deed
0415 Petition for Recovery
0416 Registration of Foreign Judgment
0417 Sale in Error
0430 Other (specify)

Eminent Domain (ED)

0501 Condemnation
0530 Other (specify)

Miscellaneous Remedies (MR)

0601 Jud Review of Adm Agcy (includes Arbitration but not tax)
0602 Jud Review of Workers Comp
0603 Jud Review of Unemployment
0604 Declaratory Judgment
0605 Corporation Dissolution
0606 Change of Name
0607 Habeas Corpus
0608 Mandamus
0609 Prohibition
0610 Quo Warranto
0611 Attachment/original action for
0612 Ne Exeat/original action for
0613 Escheat
0614 Lost Goods or Money
0615 Burnt Records
0616 Election Contest
0617 Discovery
0618 Search Warrant
0619 Civil Forfeitures
0619 Seizure Warrant
0621 Registration of Fictitious Record
0622 Sex Transmiss Disease Control Act
0623 Contagious/Infectious Disease
0624 Registration of Foreign Judgment
0625 Petn Issue Foreign Subpoena
0626 Eavesdropping/criminal surveillance
0627 Demolition
0628 Extradition
0629 Rendition
0630 Other (specify)
0631 Sexually Violent Person
0632 Building Code Violation
0633 Statewide Grand Jury Act
0634 Fugitive from Justice
0635 Compact Interstate Violation
0636 SAO-Subpoena

Chancery (CH)

0701 Injunction (except TX or D cases)
0702 Real Estate Mortgage Foreclosure
0703 Mechanic Lien Foreclosure
0704 Foreclose Sec Int Personal Property
0705 Partnership Dissolution
0706 Specific Performance
0707 Partition
0710 Construction of Inter Vivos Trust
0711 Construction of Testy Trust (P-disposed)
0712 Trust Administration
0713 Quiet Title
0714 Complaint in Equity
0715 Accounting
0716 Receivership
0717 Rescission of Contract
0718 Creditor's Complaint
0719 Uniform gift to Minor Act
0720 Setting Aside a Deed
0721 Foreclose on Condo Assessment
0722 Interpleader
0723 Registration of Foreign Judgment
0730 Other (specify)

Adoption (AD)

0801 Adoption
0817 Adoption-unborn child

Family (F)

0802 Putative Father
0803 Paternity
0804 Parent and Child Relationship
0806 Reciprocal Non-Support
0807 Neglect and Refusal to Support
0808 Civil Action to Compel Support
0809 UIFSA-Incoming
0810 UIFSA-Outgoing
0811 Registration of Foreign Judgment
0818 Confidential Intermediary
0823 Non Cust/Admin Support
0824 Grandparent Visitation (non-case)
0829 Petition for Medical Insurance Benefits
0830 Other (specify)
0904 Petition for Custody
0905 Petition for Visitation
1005 Emancipation of Minor
1006 Petn for Marriage License

Order of Protection (OP)

0805 Domestic Violence Act/Order of Protection
0819 Registration of Foreign Judgment
0822 Civil No Contact Order

Divorce (D)

0901 Dissolution
0902 Invalidity
0903 Legal Separation
0906 Simplified Dissolution
0907 Registration of Foreign Judgment
0930 Other (specify)

Juvenile (J)

1002 Supervision
1003 Dependency
1007 Addicted Minor
1008 Truancy
1009 Minor Require Authority Intervention
1010 Temporary Guardian
1030 Other (specify)

Juvenile Neglect or Abuse (JA)

1004 Neglect or Abuse

Mental Health (MH)

1101 Petition for Hospitalization
1102 Petition for Discharge
1103 Petition for Restoration
1104 Author Emgcy Med/Dental Treatment
1105 Author Psychotropic Medication
1106 Administrator to Admin Treatment
1130 Other (Specify)

Municipal Corporation (MC)

1301 Petn to Organize municipal corp
1302 Petn to Dissolve municipal corp
1303 Petn to Create Drainage Dist
1304 Petn to Change of Government
1305 Petn to Disconnect From Fire District
1330 Other (specify)

Will (WI)

1601 Will
1602 Disclaimer-(No P or Will filed)

**IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT
KANE COUNTY, ILLINOIS**

Case No. _____

| | | |
|----------------------|---------------------------------|------------|
| Plaintiff/Petitioner | Kane County Treasurer/Collector | File Stamp |
| Defendant/Respondant | | |

TAX OBJECTION COMPLAINT

Owner

Name of Objector

Permanent Parcel Number

Address

Common Address of Protested Property

City

Zip

State Equalized Value

Phone

Assessed Value

Reasons for Complaint are shown on back
of this complaint form

Amount of taxes

Attorney / Pro Se

Tax Code

Address

You must indicate the name and address of each taxing body which is affected by this objection. Please list below.
(Listed on your real estate tax bill)

City, State, Zip

Phone

Atty Registration No.

C 1. I protest the valuation placed upon said premises for the said year before the Kane County Board of Review.

PLEASE NOTE: Failure to protest before the Board of Review can result in this objection being dismissed by the court.

C 2. Amount of Assessed Value Sought: _____

Factual reasons for seeking such amount:

WHEREFORE, the Plaintiff(s) pray(s) that this Court enter an order granting the relief requested and any other relief the Court deems necessary.

SUBSCRIBED AND SWORN TO before me this

_____ (Date)

NOTARY PUBLIC

Signature of Plaintiff or Attorney