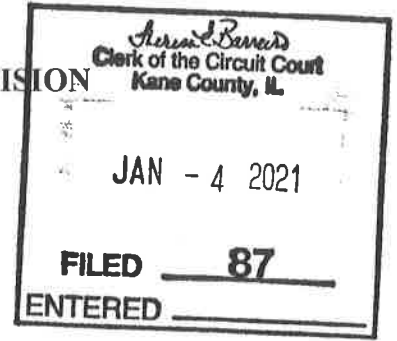


SIXTEENTH JUDICIAL CIRCUIT
KANE COUNTY, ILLINOIS
AMENDED ADMINISTRATIVE ORDER – CIVIL DIVISION
Effective January 10, 2022



IN THE MATTER OF COVID-19)
TEMPORARY PROCEDURES FOR)
CIVIL DIVISION MATTERS)

WHEREAS, in light of the Coronavirus variants rate of infection continuing to increase, and in order to protect the health and safety of the general public, circuit court judges and circuit court employees, and pursuant to Illinois Supreme Court Rule 21(b) and the Court’s inherent authority; and

WHEREAS, the Supreme Court of Illinois entered Order M.R. 30370 on May 20, 2020, authorizing each Circuit Court to return to hearing court matters, whether in person or remotely, according to the schedule to be adopted for each county by the Chief Judge of each Circuit; and

WHEREAS, it is in the best interests of all of the above-named parties and individuals to limit the number of people in the Kane County Courthouse to as few as needed to accomplish critical tasks; and

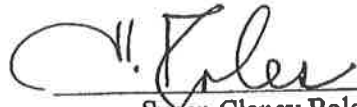
WHEREAS, the Presiding Judge of the Civil Division and the Chief Judge of the Sixteenth Judicial Circuit have determined that additional temporary restrictions are necessary at this time,

IT IS HEREBY ORDERED that effective January 10, 2022 through February 4, 2022, the following procedures will apply to all cases assigned to the Civil Division:

- 1) **COURTHOUSE CASES WILL BE CONDUCTED REMOTELY AND IN-PERSON, ONLY IF NECESSARY, PER COURT ORDER.** Each Judge in the Civil Division will conduct status calls remotely with the discretion to schedule in-person appearances only when necessary.
- 2) **PRE-TRIAL SETTLEMENT CONFERENCES.** Each Judge in the Civil Division will have discretion to conduct their pre-trial settlement conferences either remotely via Zoom, or in-person. The plaintiff and the assigned insurance adjuster for the defendant, if applicable, shall be present. At least three (3) business days prior to the scheduled hearing, the parties shall submit courtesy copies of their pretrial settlement memoranda to the Civil Division Judicial Assistant’s e-mail at KlattCourtney@16thCircuit.IllinoisCourts.gov.
- 3) **BENCH TRIALS.** Each Judge in the Civil Division will have discretion to conduct bench trials either remotely via Zoom, or in-person. Courtesy copies should be sent to the Civil Division Judicial Assistant’s e-mail at KlattCourtney@16thCircuit.IllinoisCourts.gov 14 days prior to the scheduled bench trial.

- 4) **JURY TRIALS.** Civil jury trials may proceed as scheduled. The scheduling and/or re-scheduling of jury trials will be handled by the judge assigned to the case.
- 5) **ARBITRATION HEARINGS.** All hearings will proceed as scheduled.
- 6) **BANKRUPTCY/WORKERS COMPENSATION.** All hearings will proceed as scheduled.

Entered this 4th day of January, 2022



Susan Clancy Boles
Presiding Judge, Civil Division