

**IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT  
KANE COUNTY, ILLINOIS**

Case No. \_\_\_\_\_

Plaintiff/Petitioner(s) _____	Defendant/Respondent(s) _____	File Stamp
Amount of Judgment _____	Balance Due _____	

**SUMMONS TO CONFIRM JUDGMENT BY CONFESSION**

To each defendant:

YOU ARE SUMMONED and required either:

1. To appear in person before the Court on \_\_\_\_\_ at \_\_\_\_\_ m. in room \_\_\_\_\_ at the \_\_\_\_\_ and file your appearance in writing with the Clerk of the Court, or

2. To cause your appearance in writing to be filed in said action by yourself or attorney. On this date this case will be tried unless, upon application, another trial date is set by the Court.

E-filing is now mandatory for documents in civil cases with limited exemptions. To efile, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local circuit clerk's office.

IF YOU DO NOT APPEAR OR CAUSE YOUR APPEARANCE TO BE FILED, THE JUDGMENT BY CONFESSION FOR \_\_\_\_\_ AND COSTS ENTERED AGAINST YOU ON \_\_\_\_\_, MAY BE CONFIRMED.

TO THE SHERIFF OF KANE COUNTY: You are hereby directed to execute this writ by serving and returning the same in manner and form as required by law.

**NOTICE**

FAILURE TO APPEAR AS ABOVE SET FORTH MAY RESULT IN A JUDGMENT WHICH CAN BE THE BASIS FOR A SUMMONS REQUIRING YOUR EMPLOYER TO MAKE DEDUCTIONS FROM YOUR WAGES.

Attorney/Pro Se: \_\_\_\_\_  
 Atty. Registration No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Add. Pltf. Atty.: \_\_\_\_\_  
 Attorney E-mail \_\_\_\_\_

<p><b>TO THE SHERIFF: SERVE THIS DEFENDANT AT:</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p>
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Witness \_\_\_\_\_ (date)

\_\_\_\_\_  
 Theresa E. Barreiro  
 Clerk of the Circuit Court

**SUMMONS TO CONFIRM JUDGMENT BY CONFESSION**

Case No. \_\_\_\_\_

I certify that I served this summons on defendants as follows:

(a) - (Individual defendants-personal):

By leaving a copy with each individual defendant personally, as follows:

Name of defendant	Date of service
_____	_____
_____	_____
_____	_____

(b) - (Individual defendants-abode):

By leaving a copy at the usual place of abode of each individual defendant with a person of his/her family or person living there, of the age of 13 years or upwards, informing that person of the contents of the summons, and also by sending a copy of the summons in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode, as follows:

Name of defendant	Person with whom left	Date of service	Date of mailing
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(c) - (Corporation defendants):

By leaving a copy with the registered agent officer, or agent of each defendant corporation, as follows:

Defendant corporation	Registered agent, officer or agent	Date of service
_____	_____	_____
_____	_____	_____
_____	_____	_____

(d) - (Other service):

<b>SHERIFF'S FEES</b>	
Service and return _____ .....	_____
Miles _____ .....	_____
Total .....	_____
Sheriff of _____	County

\_\_\_\_\_, Sheriff of \_\_\_\_\_ County  
By \_\_\_\_\_, Deputy